



Date of Memo: March 07, 2023  
Current Meeting: March 16, 2023  
Board Meeting: March 23, 2023

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President/CEO Inez P. Evans  
**FROM:** Chief Information Officer Marcus Burnside  
**SUBJECT:** Consideration and approval of Microsoft Dynamics 365 (D365) licensing

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**ACTION ITEM A – 6**

**RECOMMENDATION:**

In a manner consistent with IPTC procurement award standards, it is requested that the Board authorize the President/CEO to enter into a purchase agreement with Crowe Horwath LLP to provide D365 licensing in an amount not to exceed \$150,018.

**BACKGROUND:**

In May 2022, IPTC migrated its Enterprise Resource Planning (ERP) platform from Microsoft Dynamics AX (on-premise) to Microsoft Dynamics 365 (cloud-based). An ERP environment manages day-to-day business activities such as accounting, procurement, project management, risk management and compliance, and supply chain operations. Crowe Horwath LLP was selected as our Cloud Service Provider (CSP) at the December 2020 Board of Directors Meeting. The new cloud-based platform allows IPTC to leverage new ERP features and modules for enhanced enterprise capabilities, increased accessibility and scalability for business continuity, and reduce cybersecurity threats to the ERP platform.

**DISCUSSION:**

The Microsoft Dynamics 365 (D365) environment is licensed for production use through March 31, 2023. This procurement will allow IPTC to license its production environment from April 1, 2023, to March 31, 2024. As with Microsoft Office 365 products, D365 licenses are purchased annually.

**ALTERNATIVES:**

The Board could choose not to purchase the D365 licensing renewal. However, IPTC will no longer be able to use its ERP environment, severely impacting the agency's operations.

**FISCAL IMPACT:**

The funding for this project will be from the Information Technology operating budget. Our D365 licensing for FY2022 was \$134,393, and \$150,018 in FY2023. IPTC will be exploring the cost variance between pricing with our Microsoft Enterprise Agreement (EA) and the selected D365 CSP, Crowe Horwath LLP, for 2024. If the EA pricing is discounted more than our CSP pricing, we will incorporate the D365 licensing with our EA vendor, Dell Marketing, LLC.

**DBE/XBE DECLARATION:**

There is no DBE goal associated with this contract award.

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Finance Committee on March 16, 2023.